Tranz 460 Gift Card Operations Guide

New Card Issuance

1. Press Gift Card Key (Key assigned to you) 2. Press 1.

- 3. Enter Your Clerk ID and press FUNC/ENTER.
- 3. Swipe the new gift card. 4. Enter the amount to add to the card.

If the amount is correct, press FUNC/ENTER. **NOTE:** If the amount displayed is incorrect, press CLEAR and start again.

Gift card Purchase

1. Press Gift Card key. 2. Press 2. 3. Enter your Clerk ID and press FUNC/ENTER. 4. Swipe the gift card or enter the card number manually. 4. Enter the amount of the purchase to be charged and press FUNC/ENTER. If the amount entered is correct, Press FUNC/ENTER. **NOTE:** If the amount displayed is incorrect, press CLEAR and start again.

Generating a Report

1. Press Gift card key. 2. Press 3. 3. Enter Your Clerk ID and press FUNC/ENTER.

CUSTOMER SERVICE: 1-888-481-0757

TECHNICAL SUPPORT: 1-877-438-3249

Error Codes NSF BAL=\$xx.xx - Insufficient funds, the remaining balance is displayed. System Unavailable – The Opticard system is currently unavailable for processing. **Invalid Clrk/Term Priv** – The Clerk or the terminal does not have the transaction privilege. Invalid Clerk - Clerk ID number is not

- in the system. **05 General Denial**
- Invalid expiration date. Max value exceeded.
- Company issue limit exceeded. 06 System Error

Call for Support **12 Invalid Transaction** Call for Support

13 Invalid Amount

The card was issued for more than the maximum or less than the minimum permitted.

14 Invalid Card Number Issuance

Card already issued Not a valid Opticard Invalid card length Invalid check digit

Purchase

Card not found Card not active 41 Card reported as lost 43 Card reported as stolen **51 Insufficient funds** 54 Expired card 62 A restriction was placed on the card **63 System Error** Call for support 96 System Error Call for support

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